

Pre-Delivery Procedure/Discrepancy Report– above ground tanks
Revised May 2006

Name _____
Address _____
Town _____ State _____ Zip _____
Telephone () _____

Location

Address verified?	Yes	No
Delivery instructions verified?	Yes	No
Tank location verified?	Yes	No

Tank - *if the tank is readily accessible check the following:*

Amount of oil in tank?	_____	
Any water in tank?	Yes	No
If yes, how many inches?	_____	
Tank gauge in good condition?	Yes	No
Any evidence of historic spills?	Yes	No
Tank condition satisfactory including legs and foundation?	Yes	No
Unused openings properly plugged?	Yes	No

Fill Pipe

In good condition?	Yes	No
Fill cap in place & in good condition?	Yes	No
Positioned to avoid buildup of water and snow?	Yes	No

Vent Pipe

Vent cap in place & in good condition?	Yes	No
Vent free of obstructions?	Yes	No
Positioned to avoid buildup of water and snow?	Yes	No
Vent alarm working properly?		

Oil lines

Outside exposed lines insulated?	N/A	Yes	No
----------------------------------	-----	-----	----

Final Scan

Checked for oil leaks after delivery?	Yes	No
---------------------------------------	-----	----

Comments: _____

Inspected by: _____ **Date:** _____